

STATE ELECTION COMMISSION, RAJASTHAN

(2nd Floor, Vikas Khand, Secretariat, Jaipur – 302005)Website: www.rajsec.rajasthan.gov.in, email: secraj@rajasthan.gov.in/secrajasthan@gmail.com

No.F1(23)(2)SEC/Accts/2014/2655

Dated: 24.06.14

ORDER

Sub. :- Procedure for settlement of hire and detention charges of the motor vehicles requisitioned for Municipal/Panchayat Election and Supply arrangements of P.O.L. for vehicles.

In order to ensure prompt settlement of the hire and detention charges of motor vehicles requisitioned for the conduct of elections and to simplify the procedure for arrangements of P.O.L. for the motor vehicles in each district, the State Election Commission is issuing the following instructions in super session of all previous instructions issued in this regard :-

PART – IRATES OF HIRE AND DETENTION CHARGES OF PRIVATE VEHICLES/RSRTC BUSES

1. Hire and detention charges in respect of vehicles belonging to private owners/RSRTC buses will be paid at the following rates :

S.No.	Type of Vehicle	For Panchayat/Municipal Election	
		Petrol/Diesal	Rate per day (Amount in Rs.)
1	2	3	4
1.	Contract Carriage Buses	3 Km per liter	2275/-
2.	Stage Carriage Buses (including RSRTC Buses)	3 Km per liter	1675/-
3.	Stage Carriage Mini Buses	3 Km per liter	1000/-
4.	Taxi (Indica, Jeep, Ambassador, etc.)	Actual dip measurement system	800/-
5.	Auto Ricshaw	25 Km per liter	250/-
6.	Contract Carriage Mini Buses (New)	6 Km per liter	1300/-
7.	Taxi (Dezire, ETIOS, Indigo etc.)	10 Km per liter	1000/-
8.	Taxi Innova	10 Km per liter	1200/-
9.	Maxi cab (Bolero, Commandor & others)	10 Km per liter	1000/-
10.	Tata Magic/Mahindra Maximo	16 Km per liter	500/-
11.	Tractor with Trolley	Actual dip measurement system	350/-
12.	Full Body/Half Body Truck	3 Km per liter	900/-
13.	Mobil Oil at the rate of one liter be allowed for every 250 kilometer or part thereof for the Buses Full Body/Half Body Truck and Tractor with Trolley in Category 1, 2, 3, 6, 11 & 12. Similarly one liter mobile oil be allowed every 800 kilometer for car/ taxi at category 4, 7, 8, 9 & 10		
14.	In case of sending requisite vehicles to other District Rs. 150/- will be paid as night haultage charges to vehicle Driver/Khalasi		

2. In respect of vehicles which go out of order during election duty payment will be deducted as under:-

S.No.	Deduction Rates in Rs. (Per hour)	S.No.	Deduction Rates in Rs. (Per hour)
1	2	1	2
1.	80/-	8.	28/-
2.	60/-	9.	28/-
3.	32/-	10.	20/-
4.	20/-	11.	14/-
5.	10/-	12.	32/-
6.	40/-		
7.	28/-		

Deductions should not exceed per day rate of Hire & Detention Charges.

PART – II

PAYMENT OF HIRE AND DETENTION CHARGES OF THE PRIVATE VEHICLES

1. District Election Officers will make payment of hire and detention charges of the private vehicles in cash on the day the vehicles are released from election duty. Sufficient amount required for making payment of such hire charges will be drawn in advance through the A.C. Bills.
2. Record of each vehicle requisitioned for election duty shall be maintained in the vehicle register in form 'A'.
3. A separate **log-sheet-cum-hire bill** will be given to the officer-in-charges of the vehicles after completion of Part-I by the District Election Officer (in form 'B' of vehicle Log-sheet-cum-hire charges) while allotting the vehicle for polling duty.
4. The Officer-in-charge of the vehicle (Presiding Officer or any other officer) will make respective entries in Part-II of the log sheet during the period the vehicle remains under his charge. At the time of handing over of the vehicle to the District Election Officer at the close of the Election Duty the officer-in-charge will hand over the log-sheet completing all the respective entries and duly attesting the same.
5. The District Election Officer will complete Part-III of the log-sheet in respect of the amount of hire charges payable to the vehicle and the deductions in respect of the P.O.L. balance calculated in the manner as mentioned in para 10 of Part-II.
6. The vehicles requisitioned, not used but kept in reserve will be paid hiring charges at the rates mentioned in para I of Part-I.
7. The Hire and Detention charges of the vehicles used by the polling parties should not ordinarily be paid by for more than Three days for Municipal Election and 6 days for Panchayat Election. Requisition order to the Vehicle Owners may be served well in advance asking them to report for duty on a particular date as per requirement for the movement of

